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Visit the AAOMS Resource Center Booth

Whether you’re interested in education, regulatory compliance or a new marketing effort, the AAOMS Product Resource Center booth has a hands-on display of the latest materials for the busy OMS practice. Find us at the next Dental Implant Conference and Annual Meeting!

AAOMS Resources

- Support your busy practice.
- Educate your staff.
- Enhance your clinical knowledge.

The 2018 AAOMS Product Catalog is filled with an array of valuable products for the busy oral and maxillofacial surgery practice.

Here are just a few of our featured items:

- **New!** Administración de Anestesia Spanish Patient Information Pamphlet focusing on anesthesia. The new title is a great addition to any OMS office.
- **New editions!** Support your clinical staff with updated editions of SASS 1: Basics of Office Surgical Assisting and SASS 2: Dental Implant Assisting.

We’re here for you.

At AAOMS, our goal is to provide you with high-quality products and services. Please contact us with your comments and ideas for new products. Call 800-822-6637 or email inquiries@aaoms.org.
Patient Education

Patient Information Pamphlet (PIP)

Increase patient understanding with concise, patient-friendly descriptions covering the scope of oral and maxillofacial surgery topics. These pamphlets are great publications for waiting rooms, referrals or community presentations. Space is available on the back of each pamphlet for you to imprint your name and office information. ©2015

Minimum order per title is 100 copies.

Member: $40/100 | Nonmember: $120/100 | Institution: $80/100

Available in Spanish

Tratamiento de lesiones faciales
(Treatment of Facial Injury in Spanish)
Code: P5

Cirugía de implantes dentales
(Dental Implant Surgery in Spanish)
Code: P57A

Cuidado de las muelas del juicio
(Wisdom Teeth Management in Spanish)
Code: P58

Cáncer de la cabeza, el cuello y la boca
(Head, Neck and Oral Cancer in Spanish)
Code: P512

New! Administración de Anestesia
(Administration of Anesthesia in Spanish)
Code: P510
## Patient Education

### Patient Education Guide (PEG)

The perfect addition to your consulting area, these guides offer expanded topic descriptions and detailed illustrations. These larger-size guides contain the most current information about OMS treatments and procedures to help patients review key points discussed during consultations. Space is available on the back of each pamphlet for you to imprint your name and office information. ©2015

Minimum order per title is 25 copies.

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### Pamphlet Display Racks

Display your patient education materials in style. Convenient, sturdy, clear acrylic racks with the AAOMS logo are available to professionally display your Patient Information Pamphlets (PIPs) and Patient Education Guides (PEGs). Each slot holds up to 30 pamphlets or 25 guides. Racks can be placed on a counter or easily mounted to your waiting room wall.

### Patient Information Pamphlets 6-Slot Display Rack

- **Member:** $60  
- **Nonmember:** $180  
- **Institution:** $120  

Code: R2

### Patient Education Guides 4-Slot Display Rack

- **Member:** $60  
- **Nonmember:** $180  
- **Institution:** $120  

Code: PEGRACK

### Patient Information Pamphlet Kit

This best-value kit includes 100 each of our 6 best-selling PIPs and a 6-slot display rack. Pamphlets include:

- P3: TMJ Treatment and Surgery
- P5: Treatment of Facial Injury
- P7A: Dental Implant Surgery
- P8: Wisdom Teeth Management
- P12: Head, Neck and Oral Cancer
- PCB: The Oral and Maxillofacial Surgeon

- **Member:** $225  
- **Nonmember:** $675  
- **Institution:** $450  

Code: R2PRE

### Patient Education Guide Kits

**PEG-Set A** includes 100 copies (each) of Dental Implant Surgery (PEG1), Wisdom Teeth Management (PEG2), TMJ Treatment and Surgery (PEG3) and Corrective Jaw Surgery (PEG4), plus a 4-slot display rack.

- **Member:** $465  
- **Nonmember:** $1,395  
- **Institution:** $930  

Codes: PEG-Set A, PEG-Set B
Patient Education

USA Today Supplement: A Guide to Dental Implants

Published with the Oct. 1, 2004, issue of USA Today, these full-color reprints of the AAOMS supplements teach patients and colleagues about the many benefits of dental implants placed by oral and maxillofacial surgeons.

This item is not available to nonmembers.

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Code: USA04

Laminated Version of USA Today Supplement: A Guide to Dental Implants

Full-size, spiral-bound and laminated copies of the supplement on dental implants are a practical, long-lasting addition to your waiting room and handy for presentations.

This item is not available to nonmembers.

Member: $45 | Institution: $90
Code: USALAM

Promote your practice and educate patients with the resources of the AAOMS Informational Campaign.

- Patient information materials
- An award-winning consumer website
- Procedure-specific and specialty-focused videos

Download informational materials at AAOMS.org/InfoCampaign

The Safe Use and Disposal of Prescription Medications

Safety Tips
- Take your medications only as directed.
- Carefully note the time a medication was administered and consider writing it down.
- Do not cut pills in half or crush them to make them easier to swallow. This can change the way the medication is released into your system and can have serious consequences.
- Never share your medication with someone else, as this is illegal.
- Do not take more than prescribed, even if pain relief is less than desirable. This could result in an accidental overdose especially when you are new to a medication.
- Store medication in a safe place that only you can access:
  - In a locked drawer
  - On high shelf
  - In a lock box or home safe
- Keep all medicines out of the reach of children and pets.
- Keep medications in their original packaging until you are ready to take them.
- If you see or experience any of the following symptoms, get emergency help right away:
  - slow heartbeat
  - trouble breathing or slow, shallow breathing
  - severe sleepiness
  - cold, clammy skin
  - faintness
  - dizziness
  - confused thinking
  - trouble walking or talking normally
  - seizure
  - hallucinations
  - unusual snoring

Parents and guardians should administer the medication as directed to ensure patient safety and to avoid misuse.

Remember, medications are safe and effective when used as directed and under the care of a professional.
## Practice Compliance

### OSHA Exposure Control Training Module USB Drive

The federal Occupational Safety and Health Administration (OSHA) requires that medical practices file updated bloodborne pathogen exposure control plans annually. OSHA regulations require a written plan for each practice location detailing:
- Job titles and duties that may expose employees to infection.
- Work routines to minimize exposure.
- How the HBV vaccination may be obtained from the employer.
- Required follow-ups of incidents and exposure.
- Steps to alert employees of biohazards.
- Requirements for record keeping.

This training module is a narrated PowerPoint presentation on a USB drive. It is a must-have resource for training your staff and meeting your annual and new employee education requirements. ©2015

**Member:** $84  |  **Nonmember:** $252  |  **Institution:** $168

Code: OSHA.TM

### Complete HIPAA Compliance Plan and Guide

This HIPAA guide is designed to help you implement an effective compliance plan. The comprehensive guide covers:
- Penalty provisions
- New business associate rules and requirements
- Breach notifications
- PHI disclosure requirements for privacy and security
- Notice of breach

The complete plan includes a USB drive containing guide templates in three different formats and narrated PowerPoint presentations. Modules include:
- Privacy / security training complete with staff training sessions.
- Compliance instruction and breach definitions, and notification requirements.

©2013

**Member:** $424  |  **Nonmember:** $1,272  |  **Institution:** $848

Code: BUNDLE

### Model Medical Practice OSHA Exposure Control Compliance Plan and Training

Keep your employees safe and informed about exposure to medical waste and the proper steps for protection and disposal. This publication, which includes the print manual and a USB drive containing a narrated PowerPoint presentation, provides a comprehensive guide to meeting OSHA requirements in an OMS practice. ©2015

**Member:** $295  |  **Nonmember:** $885  |  **Institution:** $590

Code: OSHA

### Model Medical Practice Personnel Policy Manual and Workplace Harassment Training Compliance Plan

Designed to help you develop your own office policy manual and inform your staff of important workplace-related issues, this edition includes:
- A training module covering how to recognize and deal with workplace harassment, and instructions for managers on handling complaints and investigations.
- A PowerPoint presentation on a USB drive designed to fulfill your workplace educational requirements.
- A registration postcard to receive free updates on changes to applicable healthcare regulations.

©2014

**Member:** $260  |  **Nonmember:** $780  |  **Institution:** $520

Code: MPP
Practice Management

Office Design and Construction for the Oral and Maxillofacial Surgeon, 3rd Edition

Whether building, designing or retrofitting your office, the updated edition of Office Design and Construction for the Oral and Maxillofacial Surgeon will help you define your project, manage schedule and budget, and comply with green building standards. Completely revised in 2016, the latest edition includes eight image-filled case studies. ©2016

Member: $165 | Nonmember: $495 | Institution: $330
Code: ODC-007

Selling Your Oral and Maxillofacial Surgery Practice

This instructive manual provides in-depth reviews of the many legal and business factors involved when considering the sale of your practice – including the initial question of whether you should sell the practice at all. Learn all of the steps involved in selling your practice, from finding potential buyers and determining basic sale terms to securing the right professional assistance. Legal aspects also are explored, including:
• Restrictive covenants
• Post-sale employment terms
• Security interests
• Maximizing tax advantages
©2017

Member: $124 | Nonmember: $372 | Institution: $248
Code: SELL

Oral and Maxillofacial Surgery Buy-Ins and Pay-Outs

This valuable resource will guide you through the economic and practical aspects of how to bring on a partner, or how and what to pay a retiring/disassociating partner in an oral and maxillofacial surgery practice. Incorporating all legal and financial factors that affect a practice with the entry or exit of an OMS, each chapter presents a step-by-step process of a buy-in and a pay-out. It reflects the current and changing economics and tax aspects applicable to OMS practices. Appendices include sample language for shareholders’ agreements, employment agreements and stock option letters discussed in the book. This manual incorporates changes in the law regarding deferred compensation. ©2012

Member: $128 | Nonmember: $384 | Institution: $256
Code: BUYPAY

Retirement Planning for the Oral and Maxillofacial Surgeon

Have you planned for your financial security when you decide to retire or phase down your practice? Retirement Planning for the Oral and Maxillofacial Surgeon can help you develop the best strategy for your situation. The comprehensive manual addresses:
• Retirement, estate and pension plans
• Buy-ins and pay-outs
• Ethical issues of practice closure
And includes sample letters to announce:
• New partnership
• Doctor’s retirement
• Notification of a doctor’s death
• Discontinuation of practice
©2017

Member: $96 | Nonmember: $288 | Institution: $192
Code: RETR
Practice Management


Our comprehensive Practice Management Manual includes information about business start-up and organization, revenue cycle management, strategic planning, retirement, human resources management, risk management, practice marketing and other essential resources for all OMS practices. ©2010

- Member: $125  |  Nonmember: $375  |  Institution: $250
- Code: PMM-10

**Comprehensive Billing and Reimbursement Guide for the OMS**

The must-have reference for your coding and billing policies guides you through the insurance process from filing to appealing. The manual includes to-the-point information on:
- Claim filing and reimbursement regulations
- Pertinent Medicare policies
- HIPAA regulations
- Fraud abuse and regulations
- Coding compliance
- Appropriate documentation
- Managed care policies

Procedure-specific appeal examples, sample letters and denial-specific flow charts also are included. ©2018

- **Print edition**
  - Member: $225  |  Nonmember: $585  |  Institution: $390
  - Code: IM-BRM

- **E-book**
  - The e-book contains the same valuable information as the print edition, formatted for easy reading on your computer or electronic device.*
  - Member: $225  |  Nonmember: $400  |  Institution: $350
  - Available online only at AAOMSstore.com

*See AAOMSstore.com for system requirements and details.

**Professional Courtesy Policy Template USB Drive**

Under Stark regulations, medical practices may only provide professional courtesy in accordance with a bullet point list of rules. To comply, the courtesy policy must also be in writing and approved by the practice’s governing body. This template, provided on a USB drive, furnishes a complete set of Stark-compliant policies for the various types of practices (corporations, LLCs, sole proprietorships, etc.) and appropriate adopting resolutions. ©2015

- Member: $97  |  Nonmember: $291  |  Institution: $194
- Code: PCPT.CD

**Surgical Update Reprints**

Written for the professional dental and medical audience, AAOMS Surgical Updates are peer-reviewed, informative publications for the oral and maxillofacial surgeon, general dentist, office assistant and medical specialist. Each issue highlights a different oral and maxillofacial surgery topic and includes a quiz offering the reader two CE credits.

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Clinical Resources

Parameters of Care: AAOMS Clinical Practice Guidelines for Oral and Maxillofacial Surgery (AAOMS ParCare)
Sixth Edition 2017

New! AAOMS ParCare 2017 reflects the contributions of many OMS opinion leaders and includes guidelines for treatment and outcome expectations for 11 designated areas of oral and maxillofacial surgery:
• Anesthesia in outpatient facilities
• Cleft and craniofacial surgery
• Dental and craniomaxillofacial implant surgery
• Dentoalveolar surgery
• Diagnosis and management of pathological conditions
• Facial cosmetic surgery
• Patient assessment
• Reconstructive surgery
• Surgical correction of maxillofacial skeletal deformities
• Temporomandibular joint surgery
• Trauma surgery
©2017

Print edition
Member: $100 | Nonmember: $300 | Institution: $200
Code: PARCAR6

E-book
The e-book contains the same important information as the print edition, formatted for easy reading on your computer or electronic device.*
Member: $100 | Nonmember: $300 | Institution: $200
Available online only at AAOMSstore.com
*See AAOMSstore.com for system requirements and details.

Journal of Oral and Maxillofacial Surgery Slipcases

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Member: $37 | Nonmember: $111 | Institution: $74
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Select complimentary slipcase labels! See list below.
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Clinical Resources

**OMS Knowledge Update PDF Series**

The OMS Knowledge Self-Study Program: Volumes Three and Four are exclusively downloadable as PDFs. See AAOMSstore.com for system requirements and details.

**OMS Knowledge Update, Volume Three**

Volume Three contains sections on anesthesia, TMJ, pediatric surgery, trauma, cosmetic surgery, infections and emerging technologies. This program also includes multiple-choice self-assessment questions and annotated suggestions for additional reading. **Up to 42 continuing education credits are available upon completion of program requirements.** Produced in 2001.

**OMS Knowledge Update, Volume Four**

Volume Four contains sections on pathology and oncology, ambulatory office anesthesia and coexisting disease, physical evaluation and diagnosis and critical care medicine, dentoalveolar surgery and sleep apnea. This program includes 240 multiple-choice self-assessment questions arranged by topic. **Up to 30 continuing education credits are available upon completion of program requirements.** Produced in 2006.

**Volume Three**

Member: $100 | Nonmember: $300 | Institution: $200

**Volume Four**

Member: $100 | Nonmember: $300 | Institution: $200

Available for download at AAOMSstore.com

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**OMS Knowledge Update, Online**

**OMS Knowledge Update, Volume V (OMSKU V)**

OMSKU V – the online home-study resource – gives you access to articles, videos, slide presentations, tutorials and other materials written by leaders in their area of expertise. Complete the 13 chapters when and where you want with this innovative online format. **Up to 115 continuing education credits are available upon completion of the entire volume and program requirements.**

Chapters include:

- Anesthesia
- Cosmetic Surgery
- Dental Implants
- Head and Neck Infections
- History of OMS
- Microneurosurgery
- Obstructive Sleep Apnea
- Orthognathic Surgery
- Pathology
- Patient Assessment
- Reconstructive Surgery
- TMJ
- Trauma

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Full-volume pricing is now available at a discounted rate!

Special chapter bundles offered seasonally. Learn more at AAOMS.org/OMSKU
Comply with AAOMS office anesthesia evaluation requirements and state dental board regulations using this comprehensive guide. The eighth edition includes information on:

- The Office Anesthesia Evaluation program and guidelines
- Patient evaluation
- Complications and emergencies
- Perioperative patient management emphasizing anesthesia risks
- Select algorithms from the American Heart Association’s Pediatric Advanced Life Support (PALS)
- Select algorithms from the Advanced Cardiovascular Life Support (ACLS)
- Patient assessment and anesthesia algorithms from AAOMS Parameters of Care

Anesthesia assistants studying for the Dental Anesthesia Assistant National Certification Examination (DAANCE) also will benefit from this manual. ©2012

Office Anesthesia Evaluation Online

The Office Anesthesia Evaluation (OAE) web-based program supplements the essential Office Anesthesia Evaluation Manual with nearly a full hour of video for a comprehensive demonstration of anesthesia emergency scenarios. Video segments demonstrate:

- Proper facilities and equipment.
- Considerations in administering anesthesia to obese and medically compromised patients.
- Administration of anesthesia to pediatric patients.
- Treatment of anesthesia emergencies including syncope, drug allergy, airway management, laryngospasm, bronchospasm, emesis and aspiration hypotension, hypertension, myocardial infarction, malignant hypothermia and others.

A PDF manual and MP4 video files are available for download directly to your computer, making OAE the most convenient way for your office to stay compliant with AAOMS membership requirements and state dental board regulations or for anesthesia assistants to study for the DAANCE. ©2013

Print edition

Member: $95 | Nonmember: $285 | Institution: $190

Code: OAE-8TH

E-book*

Member: $95 | Nonmember: $285 | Institution: $190

Print and E-book bundle*

Member: $158 | Nonmember: $474 | Institution: $316

OAE Online*

Member: $200 | Nonmember: $600 | Institution: $400

Only available online at AAOMSstore.com.

*See AAOMSstore.com for system requirements and details.

“The OAE Online combines essential information with videos for a total educational experience. It’s a comprehensive and convenient way to help your team comply with state society office anesthesia evaluation requirements and state dental board regulations.”

—Michael Kleiman, DMD
Clinical Resources


New! Prepared by the Resident Organization of AAOMS (ROAAOMS), this pocket-sized guide is filled with essential information on basic patient care and is a valuable tool for quickly obtaining answers to questions that arise during treatment. It also serves as an organized resource for review of material required for board certification and OMS practice. ©2017

Member and Resident: $45 | Nonmember: $135
Code: OMSRG

Surgical Assisting Skills Series (SASS)

SASS 1: Basics of Office Surgical Assisting, 4th Edition

New! Perfect for the new assistant on your surgical team or the seasoned assistant looking for reference material. SASS 1 provides an understanding of:
- Infection control
- Commonly used instruments and materials
- Office protocols for various procedures
- Local anesthetics – how they work and adverse reactions
The fourth edition includes all new CDC infection control guidelines, information on patient physical evaluations and preparation for surgical procedures. ©2017

Member and Professional Allied Staff: $65
Nonmember: $195 | Institution: $90
Code: SASS1

SASS 2: Dental Implant Assisting, 4th Edition

New! SASS 2 covers the basic science of implantology, types of implants, surgical techniques, complications and postoperative care. The new edition includes information on:
- Bone/implant application
- Complications and post-op considerations
- Hard- and soft-tissue grafting
- Patient evaluation
- Patient prep/operatory set-up
- Resorbable membranes
- Sinus augmentation and nerve repositioning
- The team approach
- Treatment planning
- Types of implants
©2017

Member and Professional Allied Staff: $65
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Code: SASS2

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*Import duties or taxes not included.

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Illinois residents add 10.25%; Georgia residents add appropriate state and county taxes.

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2018
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Spanish Anesthesia Patient Information Pamphlet

Updated Editions

OMS Reference Guide
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Selling Your OMS Practice
Retirement Planning

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