Beyond the Basics Coding Workshop

San Antonio, TX
San Francisco, CA
Bonita Springs, FL

Course Overview

New content has been added to this two-day AAOMS Beyond the Basics coding workshop that concentrates on different topics each day. Both days are necessary to achieve the maximum benefits this course has to offer. AAOMS encourages oral and maxillofacial surgeons to attend with their allied staff team.

Note: You must have a basic understanding of CDT, CPT and ICD-10-CM. Basic coding knowledge or completion of the AAOMS Basic Coding course and AAOMS ICD-10-CM course is suggested before participating in this intermediate-level, two-day coding workshop. Information regarding the Online Basic course and ICD-10-CM course is online at AAOMS.org/codingbilling.

Bring your CPT, CDT and ICD-10-CM coding books. This is a hands-on workshop, and books are not sold on site.

Learning Objectives

At the conclusion of this workshop, participants should be able to:

- Explain key healthcare reimbursement issues, the Correct Coding Initiative (CCI), the Health Insurance Portability and Accountability Act (HIPAA), an overview of health reform, fraud and abuse.
- Achieve compliance through appropriate documentation for services provided (e.g., use of E/M guidelines).
- Follow guidelines for coding anesthesia, applying associated modifiers and other coding trends.
- Analyze clinical case studies to code OMS-specific procedures such as fractures and biopsies.
- Describe the relationship of coding to third-party reimbursement.
- Understand managed care contracting and how to conduct/respond to a health plan audit.
- Gain an understanding of state insurance laws such as prompt payment and degree of provider.
- Understand insurance exchange products, embedded dental plans and quality improvement programs.

Beyond the Basics Schedule (Days One and Two)

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
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<tbody>
<tr>
<td>7:30 am - 8:00 am</td>
<td>Registration/Continental Breakfast</td>
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<tr>
<td>8:00 am - 4:00 pm</td>
<td>Beyond the Basics Coding Workshop</td>
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<tr>
<td>10:00 am</td>
<td>Break</td>
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<tr>
<td>Noon - 1:00 pm</td>
<td>Lunch (provided by AAOMS)</td>
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<tr>
<td>2:00 pm</td>
<td>Question-and-Answer Session</td>
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<tr>
<td>2:15 pm</td>
<td>Break</td>
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Practice with real-life coding challenges in the Beyond the Basics course.
Beyond the Basics Topics

Introduction: CPT and CDT Code Development
- CPT Editorial Panel
- How are Suggestions for Change Reviewed?
- What’s Required for a New Code?
- What is the RUC?
- What is the CMC?

Medical Record Documentation
- Medical Record Documentation Standards
- ICD-10-CM: The Need for Better Documentation

ICD-10-CM Coding Principles
- Sequelae
- Neoplasm
- Injuries
- Open Wounds
- Traumatic Fractures
- Pathological Fractures
- Medication-related Osteonecrosis of the Jaws (MRONJ)
- Embedded and Impacted Teeth
- Z-Codes
- Locating Z Codes
- Status Post Z Codes
- Sequencing of Codes
- Canceled Surgery
- Follow-Up Examinations
- Preoperative Evaluations
- Observation and Evaluations
- ICD-10-CM Changes
- General Equivalence Mappings (GEMs)
- Edentulism

Radiology Services
- Technical and Professional Components
- Supervision and Interpretation
- Cone Beam CT Scans
- National Electrical Manufactures Association (NEMA) Compliance

Anesthesia Services
- State Law and Regulations
- Moderate Conscious Sedation
- General Anesthesia/Deep Sedation
- Anesthesia by Surgeon Modifier

CPT Anesthesia Codes
- Dental Anesthesia Codes
- Medicare Anesthesia Policy

Surgical Services
- Surgical Package
- Operative Supplies
- Separate Procedures
- Surgical Modifiers

Coding OMS Procedures
- Dental Extractions
- Coding for Aborted Extractions
- Coronectomy/Partial Odontectomy
- Orthodontic Anchorage
- Lesions
- Wound Repairs
- Dental Implants
- Fracture/Dislocation Repairs
- Surgical Splints
- Bone Grafting
- Orthognathic Surgery
- Rapid Palatal Expansion
- Distraction Osteogenesis
- TMJ
- Alveoplasties

Coding Vignettes

Evaluation and Management Services
- Selection of E/M Codes
- Office or Other Outpatient Services
- Hospital Inpatient Services
- Consultations
- Emergency Department Services
- E/M Modifiers

Health Reform
- The Affordable Care Act
- Health Insurance Marketplaces
- Affordable Care Act (ACA) Checklist
- Physician Quality Reporting System (PQRS)
- Private Payer Initiative Program
- Episodes of Care
- Accountable Care Organizations (ACOs)

Fraud and Abuse
- Impact of HIPAA
- Qui Tam Cases
- Penalties
- Affordable Care Act Provisions Relative to Fraud and Abuse
- Affordable Care Act Mandatory Compliance Programs

Healthcare Reimbursement Issues
- ADA Claim Form
- Diagnosis Coding
- Place of Service Codes
- ADA’s Tooth Numbering System
- CMS 1500 Form
- Administrative Simplification Compliance Act (ASCA)
- Tooth Numbers on the CMS-1500 Claim Form
- Correct Coding Initiative
- Medically Unlikely Edits (MUEs)
- Coordination of Benefits
- AADOM’s Definition of Medical Necessity
- State Insurance Laws
- Non-Covered Service Laws

Auditing
- Types of Audits
- Impact of the Affordable Care Act
- Steps in Conducting Internal Audits

Managed Care Contracts
- Common Considerations
- Administrative Concerns
- Silent PPOs

Appendix

Answers

In addition to OMS-specific procedural coding, new content covers healthcare reform initiatives stemming from the Affordable Care Act, state insurance laws, reimbursement issues, audit tips, medical records documentation, managed care contracts tips, fraud and abuse, and much more.
Beyond the Basics Coding Workshops

April 22-23, 2017
Marriott San Antonio Riverwalk
889 East Market Street
San Antonio, TX 78205
Reservations: 877/622-3056

Room Rate:
$239 single/double
$20 additional person
AAOMS special room rate ends March 31, 2017

Hotel Parking Cost:
Self-parking: $20 per day
Valet parking: $25 per day
Subject to change

Airport Transportation Cost:
Estimated taxi fare (one-way) to or from San Antonio International Airport: $22
Subject to change

October 11-12, 2017
San Francisco, CA
See AAOMS Annual Meeting Advance Program for housing details, or visit AAOMS.org/SanFrancisco

November 11-12, 2017
Hyatt Regency Coconut Point
5001 Coconut Road
Bonita Springs, FL 34134
Phone Number: 239/444-1234

Room Rate:
$239 single/double
AAOMS special room rate ends October 14, 2017

Hotel Parking Cost:
Self-parking: Complimentary for guest
Valet parking: $25 per day, with in/out privileges

Airport Transportation Cost:
Estimated taxi fare (one-way) to or from the airport: $40
Subject to change
General Information

In-person Workshop Materials
The coding and billing syllabi closely follow the instructors’ oral presentations and serve as handy references for the office and future training of new staff members. Audiovisual materials also reinforce the oral and written information. The custom coding workbook includes cases of various surgical coding problems faced by oral and maxillofacial surgeons and provides an opportunity to review the principles learned in the instructional portion of the course.

Please note: The coding workshops are hands-on workshops – be sure to bring your coding books, including current copies of ICD-10-CM, CPT and CDT with you to the Beyond the Basics Coding Workshop. Coding manuals also are required for participation in the online Basic and ICD-10-CM coding courses. The Basic course requires, CPT, CDT and ICD-10-CM coding manuals. The ICD-10-CM course requires only the ICD-10-CM coding manual.

Online Course Evaluations
AAOMS has instituted a new electronic course evaluation process. To obtain continuing education credits for these sessions, you must complete an online evaluation. Through the new online system, you can evaluate sessions and speakers, earn continuing education credits and instantly print your transcript. Additional information is provided inside your course packets.

In-person Workshop Hours
Check-in time for each day is from 7:30 am to 8:00 am. Workshop hours are 8:00 am to 4:00 pm. Meeting rooms are often cooler than normal – please dress accordingly.

Housing Arrangements
Housing arrangements can be made for coding workshops held in conjunction with the AAOMS Annual Meeting according to the directions in the Annual Meeting Advance Program or at AAOMS.org. For all other AAOMS coding courses, blocks of rooms have been reserved by AAOMS at the host hotels. Telephone numbers for these hotels are listed in this brochure. Registrants must make housing reservations directly with the hotel and specify that they are with the AAOMS coding workshops to receive the special room rate. Unless otherwise noted, overnight and/or day parking at host hotels is not included and/or validated in the room rate.

Note: Reservations for hotel and travel should not be made until after you have received registration confirmation from AAOMS.

If you will be charging your hotel expenses to a credit card other than your personal card (i.e., your practice credit card) and that cardholder will not be present at check-in, you must contact the hotel at least two weeks prior to your scheduled check-in date to arrange billing authorization.

Cancellation Policy
Registration for the online courses is final. No refunds will be granted for online courses. AAOMS will allow only one 30-day extension of a registrant’s access to an online coding course upon written request up to 10 days prior to expiration of the registrant’s access. Requests for extension within 10 days of expiration or thereafter will require a $100 reactivation fee. Once an extension is granted, the username and password will expire upon completion of the online course OR at the end of the 30-day extension period. This re-registration fee applies only to registrations made within the last year.

A $75 cancellation fee will be applied if a written cancellation is received more than 14 days prior to a scheduled Beyond the Basics in-person workshop. However, the entire registration fee will be forfeited if a written cancellation is received less than 14 days in advance. Please do not make hotel or travel reservations until you have received registration confirmation from AAOMS.

Online Registration
Online registration is only open to AAOMS fellows and members, their staff and AAOMS allied staff members.

AAOMS Allied Staff Member Registration
An allied staff member application must be on file at AAOMS in order to register online or receive the allied staff member rate. If interested in receiving the allied staff member rate, please wait to register until your member application has been approved. For questions related to your membership status, please call the AAOMS Membership Department at 800/822-6637.

For information on becoming an AAOMS allied staff member, visit AAOMS.org/AlliedStaff.

If you have questions or concerns, please contact AAOMS coding staff at 800/822-6637 or email coding@aaoms.org.

Instructor Dawn Jackson, DrPH, RHIA, CCS-P, FAHIMA, is a professor and program director for the undergraduate Health Services Administration Program at Eastern Kentucky University in Richmond, KY. She holds a bachelor’s degree in Health Information Management, a master’s degree in Allied Health Education, a doctoral degree in Health Services Management, and most recently attained fellowship status with the American Health Information Management Association (AHIMA). Dr. Jackson’s areas of expertise include healthcare reimbursement systems, coding and billing processes, medical law and healthcare management. She is a certified coding specialist and has been presenting coding courses for AAOMS for more than 15 years.