

Registration Form AAOMS 2018 Coding and Billing Courses



In-person coding courses are open only to AAOMS members, their staff and AAOMS allied staff member dental professionals. Registration also is available at AAOMS.org/Register.

Registrant

Please print clearly. Complete both sides (pages 11 and 12) before mailing or faxing to AAOMS. **Note:** Submit one form per person. If registering more than one person via fax or mail, please photocopy the form for individual use.

Registrant First Name	Middle Initial	Last Name	Degree(s)	
AAOMS Allied Staff Member ID Number (if applicable)			Nickname	
AAOMS Member		AAOMS Member ID Number		
Practice Name				
Practice Address		City	State	ZIP
Practice Phone		Fax		

Email (A unique email address is required for each registrant.)

Cancellation Policy

Registration for the online courses is final. No refunds will be granted for online courses. AAOMS will allow only one 30-day extension of a registrant's access to an online coding course upon written request up to 10 days prior to expiration of the registrant's access. Requests for extension within 10 days of expiration or thereafter will require a \$100 reactivation fee. Once an extension is granted, the username and password will expire upon completion of the online course OR at the end of the 30-day extension period. This re-registration fee applies only to registrations made within the last year.

A \$75 cancellation fee will be applied if a written cancellation is received more than 14 days prior to a scheduled Beyond the Basics in-person workshop. However, the entire registration fee will be forfeited if a written cancellation is received less than 14 days in advance.

Please do not make hotel or travel reservations until you have received written confirmation of your course registration from AAOMS.

Payment Information

Due to limited seating, registration for Beyond the Basics courses is on a first-come, first-served basis. A check or credit card information must accompany this form in order for your registration to be processed. Registration is also available at AAOMS.org/Register.

Check made payable to AAOMS enclosed

Credit Card: MasterCard Visa Discover American Express Amount Due \$ _____

Credit Card Number	Expiration Date	Security Code	
Name of Cardholder		Cardholder Signature	
Credit Card Billing Address	City	State	ZIP

Mail to:

American Association of Oral and Maxillofacial Surgeons
9700 W. Bryn Mawr Ave.
Rosemont, IL 60018-5701

or fax to: 847-678-6279

Coding Certificate Program



Complete the AAOMS Basic Online, Beyond the Basics and OMS Billing Online within 18 months and join the elite group of OMS coding professionals. At the conclusion of this series, participants can claim expertise in OMS coding and billing having successfully completed an unrivaled, specialty-specific certificate of completion program.

Allied Staff Membership



All allied staff of AAOMS members practicing in the United States are eligible for AAOMS allied staff membership.

Benefits include discounted educational offerings, access to AAOMS resources, Career Line and newsletters.

For information on becoming an AAOMS allied staff member, visit AAOMS.org/AlliedStaff.

AAOMS Allied Staff Member Registration

To register online or receive the allied staff member discounted rate, an active allied staff member application must be on file. If interested in receiving the allied staff member rate, please wait to register until your membership has been approved. For questions related to your membership status, please call the AAOMS Membership Department at 800-822-6637.

Other Dental Professionals

When sponsored by an AAOMS member, dental professionals can register for our exclusive and convenient online coding courses! A separate registration form is needed. Contact yarmour@aaoms.org for more information.

Visit AAOMS.org/CodingBilling to see CE on Demand courses.

OMS Residents can enjoy complimentary registration for Basic Coding for OMS and ICD-10-CM for OMS.



Current ICD-10-CM, CPT and CDT coding manuals are required for all coding courses, except the online ICD-10-CM course in which only the ICD-10-CM coding manual is required. **AAOMS does not provide them.**



There is an audio component to the online courses; a computer with speakers is needed.

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Please Note

- Allied staff member pricing is available only to AAOMS fellows and members' staff who have applied and been approved for AAOMS membership. Registration rates are based on the registrant's membership status. Memberships are individual.
- Registration fees for the online and in-person courses are per person. Online courses cannot be taken as a group. A registration form must be submitted for each person taking the course. Usernames and passwords for the online courses may not be shared.
- If sponsoring another dental professional who is not an AAOMS member, please download and submit a separate registration form. Contact yarmour@aaoms.org for more information.

- Please allow 10 business days for confirmation of your online course registration. Your user ID and password will be emailed to you. Once this is received, you will have 60 days to complete the online course.
- Please allow 1-2 weeks for an email confirmation of your in-person course registration.
- Badges and registration materials for in-person courses will be sent about one month prior to the course date. If you register less than one month before the course, you will need to pick up your badge and registration materials onsite.

** If you are employed by an AAOMS member and have not joined the AAOMS allied staff membership, you must select the "Non-member Staff of an AAOMS member" pricing.*

Online Courses



There is an audio component to the online courses; a computer with speakers is needed.

Please provide email address: _____

Important Note: You must provide a separate unique email address for each registrant. Multiple people cannot register using the same email address.

Medicare 101 for OMS

AAOMS Fellow/Member ID# _____ \$175 _____
 AAOMS Allied Staff Member ID# _____ \$175 _____
 AAOMS Resident ID# _____ \$50 _____
 Non-member Staff of an AAOMS Member* \$250 _____

OMS Billing

AAOMS Fellow/Member ID# _____ \$175 _____
 AAOMS Allied Staff Member ID# _____ \$175 _____
 AAOMS Resident ID# _____ \$50 _____
 Non-member Staff of an AAOMS Member* \$250 _____

Medical Terminology and Oral Facial Anatomy 101

AAOMS Fellow/Member ID# _____ \$175 _____
 AAOMS Allied Staff Member ID# _____ \$175 _____
 AAOMS Resident ID# _____ \$50 _____
 Non-member Staff of an AAOMS Member* \$250 _____

ICD-10-CM for OMS

Completion of Medical Terminology and Oral Facial Anatomy 101 is recommended prior to registering for this ICD-10-CM course.

AAOMS Fellow/Member ID# _____ \$300 _____
 AAOMS Allied Staff Member ID# _____ \$300 _____
 AAOMS Resident ID# _____ \$0 _____
 Non-member Staff of an AAOMS Member* \$375 _____

Basic Coding for OMS

AAOMS Fellow/Member ID# _____ \$300 _____
 AAOMS Allied Staff Member ID# _____ \$300 _____
 AAOMS Resident ID# _____ \$0 _____
 Non-member Staff of an AAOMS Member* \$375 _____

In-person Courses



Beyond the Basics Coding Workshop – Two Days of OMS Coding

Completion of the Basic Coding for OMS and the ICD-10-CM for OMS course is recommended prior to taking Beyond the Basics Coding Workshop.

Select 2018 Location:

April 21-22 Oct. 10-11
 Atlanta, Ga. Chicago, Ill.

AAOMS Fellow/Member ID# _____ \$650 _____

AAOMS Allied Staff Member ID# _____ \$650 _____

AAOMS Resident ID# _____ \$175 _____

Non-member Staff of an AAOMS Member* \$725 _____

Total registration fees: \$ _____