



APPLICATION AND CONTRACT FOR EXHIBIT SPACE

● Return fully completed application/contract with your deposit by May 7, 2021, for the point system to apply. Booth requests made after May 7 will be assigned on a first-come, first-served basis. A signed application/contract with a \$4,585 non-refundable deposit or full payment will be required for booth assignment. Exhibitor will be invoiced for any balance due. Exhibiting companies that submit applications and contracts after Aug. 20, 2021, will not be featured on marketing materials or signage. The application deadline is Sept. 6, 2021. **A signature is required to complete the contract.**

● Payment Schedule

Booths selected from May 17 – July 16:

- A \$4,585 non-refundable deposit is due during space assignment appointment, and exhibitor agrees to be liable for the full balance of the booth upon payment of deposit.
- **Full payment is due 30 days from booth assignment.**

Booths selected from July 17 – Sept. 6, 2021:

- **Full payment is due immediately upon assignment, and exhibitor agrees to be liable for the full balance of the booth upon payment of deposit.**

AAOMS accepts American Express, Discover, MasterCard and Visa as well as company checks in U.S. dollars.

● Cancellations and Refunds

- All cancellations must be made in writing.
- A full refund will be made for space canceled before June 15, 2021, minus the non-refundable deposit.
- A 50 percent refund, minus the non-refundable deposit, will be provided if space is canceled on or before July 16, 2021. No refunds will be permitted for space canceled after July 17, 2021.
- Booth space will be released if not paid in full within 30 days of invoicing.

● Onsite and virtual booths

- Any exhibitor who obtains an in-person booth space will receive a virtual booth at no additional cost.
- Exhibiting companies may obtain a virtual-only booth.

Check here if you are a new exhibiting company.

A) Company Information

Please type or print clearly. (Note: Name and address of company will be published *EXACTLY* as indicated below. Please do not abbreviate.)

Company _____

Corporate Headquarters Street Address _____ Suite # / P.O. Box _____

City _____ State _____ ZIP Code _____ Country _____

Telephone _____

Email Address for Attendee Inquiries _____ Website _____
(Publicly shown on the Virtual Exhibit Hall and Final Program)

Exhibitor Contact Information

Information listed below is for AAOMS use only and will not be published. Send all exhibition information to (specify contact):

Contact Name _____

Title _____

Contact Phone _____ Ext. _____ Contact Cell _____

Email Address (Exhibitor bulletins and important updates may be sent via email. NOTE: If you choose to unsubscribe from AAOMS emails, you will not receive show-related information.) _____

Contact Name (please print or type) _____

Contact Signature _____

B) In-person Booth Fee Calculator

10'x10' with mandatory Virtual Exhibit Hall fee (Virtual booth included at no additional cost.) = \$4,675

_____ Additional booth(s) @ \$4,500 each = \$ _____

1 Corner @ \$300 = \$ _____

2 Corners @ \$600 = \$ _____

4 Corners @ \$1,200 = \$ _____

Booth total = \$ _____

Corner Optional Mandatory Corner Preferred

C) Booth Preference

Note: The exhibit configuration must comply with IAEE regulations.

Enter booth numbers from the **floor plan**.

_____ 1st Choice _____ 3rd Choice _____ 5th Choice

_____ 2nd Choice _____ 4th Choice _____ 6th Choice

Please note the companies that you do not wish to be located immediately adjacent to or immediately opposite in the Exhibit Hall.

What are your company's main objectives for participating in this exhibition?

D) Virtual Exhibit Booth

Booths will be displayed in alphabetical company order on virtual platform. = \$4,585

Booth total = \$ _____

E) Payment Schedule

Please refer to the top of this application to view the required payment schedule.

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Product Category Index: Please provide a product categories list as it should appear in the Annual Meeting Final Program and the Virtual Exhibit Hall. Number your product categories 1 through 5 in order of priority (number 1 indicating primary product category):

| | | | | | |
|--|--|--------------------------------------|----------------------------------|----------------------------------|------------------------------|
| Clinical | ___ Cosmetics | ___ Lasers & Electrosurgery Products | Practice Management | ___ Medical & Dental Publishing | Other |
| ___ Anesthesia, Emergency & Monitoring Equipment | ___ Dental Implant Equipment & Systems | ___ Medical Devices and Implants | ___ Art | ___ Office Communication Systems | ___ Association/Organization |
| ___ Blood & Tissue Bank | ___ Facial Implant Products | ___ Nutrition | ___ Computer Hardware & Software | ___ Office Furniture & Design | ___ Corporate Gifts |
| ___ Cameras/Photography Equipment | ___ Grafting Materials | ___ Pharmaceuticals/Drugs | ___ Education & Training | ___ Office Supplies | ___ Recruiting |
| ___ Cleaning & Sterilizing Equipment | ___ Imaging, X-ray & Diagnostics | ___ Surgical Equipment & Supplies | ___ Financial Services | ___ Practice Management | |
| | ___ Infection Control | ___ TMJ Devices | ___ Market Research & Consulting | ___ Precious Metals | |
| | ___ Laboratory Services & Supplies | ___ Telescopes & Light Sources | | ___ Web Design | |

| | | | | | |
|------|------------|-------------------|------------------|-------------------|----------------|
| x | | | | | |
| Date | Booth Size | Booth(s) Assigned | Deposit Received | Check/Credit Card | Ranking Time/# |

(For AAOMS use ONLY)

Accepted by the American Association of Oral and Maxillofacial Surgeons.



Send form to:
 Dana O'Donnell, CEM
 AAOMS
 9700 W. Bryn Mawr Ave.
 Rosemont, IL 60018-5701
exhibitor@aaoms.org
 Phone: 847-233-4393

New AAOMS Exhibitor – Product Information (required): Product information is required. Please list each product or service to be exhibited and check any columns that apply and/or describe its present status:

| Product | Product has FDA Premarket Approval? | Product is FDA Approved? | Previously Exhibited at an AAOMS Meeting? |
|---------|--|-----------------------------|--|
| | | | |
| | | | |

If any of these products are currently in litigation with a government agency or are the subject of an unfavorable or cautionary report by an agency of the American Dental Association, please note here and explain:

Will your company be exhibiting anything categorized as FDA Class III? Yes No
 If yes, please explain:

With almost three dozen opportunities available, corporate supporters can easily identify a support option to fit their marketing goals and budget. Some opportunities include:

- Mobile app advertising options
- Charging stations
- Banners
- Hotel key cards
- Badge lanyards

For more information regarding Corporate Support opportunities, contact:
 Dana O'Donnell, CEM
 847-233-4393 • dodonnell@aaoms.org

Advertising

- Final Program advertisement
- *AAOMS Today* member magazine advertisement

Advertising Contact:
 Bob Heiman
 RH Media, LLC
 11 Gainsboro Dr.
 West Berlin, NJ 08091
 856-673-4000 • bob.rhmedia@comcast.net
AAOMS.org/media/advertising

FCC Compliance

For AAOMS to be in compliance with pending FCC regulations, please sign below to allow AAOMS to keep you informed of the latest changes, products and services available. Signing this form will allow AAOMS and its official contracted service suppliers to fax you important information about the Association and conference services.

AAOMS must have your signature on file. AAOMS never sells or shares exhibitors' phone or email information to outside parties.

Signature _____

Date _____

Acceptance

The acceptance of this application shall be at the sole discretion of AAOMS and, upon acceptance, becomes a contract. By completing and signing this application, the undersigned agrees to comply with, and be subject to, the terms and conditions contained in the Exhibitor Prospectus as well as the Exhibitor Regulations. AAOMS reserves the right to refuse or deny exhibit space at the 103rd AAOMS Annual Meeting, Scientific Sessions and Exhibition to prospective exhibitors.

Exhibition Regulations

The Exhibition Regulations governing exhibitors as printed in the Exhibition Regulations document are part of the contract. All exhibitors and their representatives must abide by these regulations. Acceptance of exhibiting firms by AAOMS and assignment of booth space will be coordinated by the AAOMS Exhibition Manager. Verification of acceptance will be sent to the exhibitor. AAOMS will not be held liable for scientific context of descriptions provided by exhibiting firms.