



## APPLICATION AND CONTRACT FOR EXHIBIT SPACE

- Return fully completed application/contract by April 7, 2023, for the point system to apply. **A signature is required to complete the contract.** Booth requests made after April 7 will be assigned on a first-come, first-served basis or waitlisted if necessary. A signed application/contract will be required for booth assignment. Exhibitors who have a booth space at the AAOMS Annual Meeting must have their booth space paid in full in by April 7, 2023, in order to select their booth space for the Dental Implant Conference.
- Payment Schedule**  
*Booths selected by late April 2023:*
  - Booth space will be invoiced during space selection.
  - Full payment is due immediately upon receipt of invoice.***Booths selected after May 1, 2023:*
  - Booth space will be invoiced after receipt of completed application.
  - Full payment is due immediately upon receipt of invoice.**

AAOMS accepts American Express, Discover, MasterCard and Visa as well as company checks in U.S. dollars.

- Cancellations and Refunds**
  - All cancellations must be made in writing.
  - A full refund will be made for space canceled before Aug. 11, 2023.
  - No refunds will be given for space canceled after Aug. 11, 2023.*Booths selected by late April 2023:*
  - Booth space will be released if not paid in full by Aug. 11, 2023.*Booths selected after May 1, 2023:*
  - Booth space will be released if not paid in full within 30 days of invoicing.
- Acceptance and Regulations**  
 The acceptance of this application shall be at the sole discretion of AAOMS and, upon acceptance, becomes a contract. By completing and signing this application, the undersigned agrees to comply with, and be subject to, the

terms and conditions contained in the Exhibitor Prospectus, including but not limited to the Exhibition Regulations. AAOMS reserves the right to refuse or deny exhibit space at the 2023 AAOMS Dental Implant Conference to prospective exhibitors.

- Space Selection**  
 Space selection will be held in late April 2023.\* See page 4 of the prospectus. Full payment is due upon receipt of invoice, following booth assignment.  
*\*Dates subject to change.*
- Liability Insurance**  
 Due to exhibitor requests, AAOMS is now including compliant liability insurance with the booth fee. This insurance will meet AAOMS requirements. Exhibitors will no longer need to go through the work and cost of obtaining and submitting their own compliant insurance. AAOMS wants to make exhibiting with the Association is as convenient as possible.

Check here if you are a new exhibiting company.

### A) Company Information

Please type or print clearly. (Note: Name and address of company will be published *EXACTLY* as indicated below. Please do not abbreviate.)

Company \_\_\_\_\_

Corporate Headquarters Street Address \_\_\_\_\_ Suite # / P.O. Box \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_ Country \_\_\_\_\_

Telephone \_\_\_\_\_

Email Address for Attendee Inquiries (*publicly shown in the Virtual Exhibit Hall, online meeting platform and Final Program*) \_\_\_\_\_ Website \_\_\_\_\_

### B) Exhibitor Contact Information

Information listed below is for AAOMS use only and will not be published. Send all exhibition information to (specify contact):

Contact Name \_\_\_\_\_

Title \_\_\_\_\_

Contact Phone \_\_\_\_\_ Ext. \_\_\_\_\_ Contact Cell \_\_\_\_\_

Email Address (*Exhibitor bulletins and important updates may be sent via email. NOTE: If you choose to unsubscribe from AAOMS emails, you will not receive show-related information.*) \_\_\_\_\_

Contact Name (please print or type) \_\_\_\_\_

Contact Signature \_\_\_\_\_

### C) Booth Fee Calculator

8'x10' with mandatory Virtual Exhibit Hall fee and liability insurance = \$3,860

\_\_\_\_\_ Additional booth(s) @ \$3,640 each = \$ \_\_\_\_\_

1 Corner @ \$300 = \$ \_\_\_\_\_

2 Corners @ \$600 = \$ \_\_\_\_\_

4 Corners @ \$1,200 = \$ \_\_\_\_\_

**Booth total** = \$ \_\_\_\_\_

Corner Optional  Mandatory Corner  Preferred

### Booth Preference

Note: The exhibit configuration must comply with IAEE regulations. (If your choices are not available, space may be assigned by the AAOMS Exhibition Manager.) Enter booth numbers from the **floor plan**.

\_\_\_\_\_ 1st Choice \_\_\_\_\_ 3rd Choice \_\_\_\_\_ 5th Choice  
 \_\_\_\_\_ 2nd Choice \_\_\_\_\_ 4th Choice \_\_\_\_\_ 6th Choice

Please note the companies that you do not wish to be located immediately adjacent to or immediately opposite in the Exhibit Hall.

What are your company's main objectives for participating in this exhibition?

### E) Payment Schedule

Please refer to the top of this application to view the required payment schedule.

AAOMS accepts American Express, Discover, MasterCard and Visa as well as company checks in U.S. dollars.

**F) Product Category Index:** Please provide a product categories list as it should appear in the Dental Implant Conference Final Program and the Virtual Exhibit Hall. Number your product categories 1 through 5 in order of priority (number 1 indicating primary product category):

<b>Clinical</b>	___ Cosmetics	___ Lasers & Electrosurgery Products	<b>Practice Management</b>	___ Office Communication Systems	<b>Other</b>
___ Anesthesia, Emergency & Monitoring Equipment	___ Dental Implant Equipment & Systems	___ Medical Devices & Implants	___ Art	___ Office Furniture & Design	___ Association/Organization
___ Blood & Tissue Bank	___ Facial Implant Products	___ Nutrition	___ Computer Hardware & Software	___ Office Supplies	___ Corporate Gifts
___ Cameras & Photography Equipment	___ Grafting Materials	___ Pharmaceuticals & Drugs	___ Education & Training	___ Practice Broker	___ Recruiting
___ Cleaning & Sterilizing Equipment	___ Imaging, X-ray & Diagnostics	___ Surgical Equipment & Supplies	___ Financial Services	___ Practice Management	
	___ Infection Control	___ TMJ Devices	___ Market Research & Consulting	___ Precious Metals	
	___ Laboratory Services & Supplies	___ Telescopes & Light Sources	___ Medical & Dental Publishing	___ Web Design	

x					
Date	Booth Size	Booth(s) Assigned	Deposit Received	Check/Credit Card	Ranking Time/#

(For AAOMS use only)

Accepted by the American Association of Oral and Maxillofacial Surgeons.



**Mail or email form to:**

**Alisa Prachan**  
Exhibit Sales Staff Associate  
[aprachan@aaoms.org](mailto:aprachan@aaoms.org)  
847-233-4316

or

**Dana O'Donnell, CEM**  
Manager, Exhibits  
[dodonnell@aaoms.org](mailto:dodonnell@aaoms.org)  
847-233-4393

American Association of Oral and  
Maxillofacial Surgeons  
9700 W. Bryn Mawr Ave.  
Rosemont, IL 60018-5701

**New AAOMS Exhibitor – Product Information (required):** Product information is required. Please list each product or service to be exhibited and check any columns that apply and/or describe its present status:

Product	Product has FDA Premarket Approval?	Product is FDA-approved?	Previously Exhibited at an AAOMS Meeting?

If any of these products are currently in litigation with a government agency or are the subject of an unfavorable or cautionary report by an agency of the American Dental Association, please note and explain:

Will your company be exhibiting anything categorized as FDA Class III?  Yes  No  
If yes, please explain:

**Partnership Opportunities for 2023**

With almost three dozen opportunities available, Partners can easily identify a support option to fit their marketing goals and budget.

Some opportunities include:

- Mobile app advertising options
- Charging stations
- Banners
- Hotel key cards
- Badge lanyards

For more information regarding Partnership opportunities opportunities, contact:

Dana O'Donnell, CEM, Manager, Exhibits  
847-233-4393 • [dodonnell@aaoms.org](mailto:dodonnell@aaoms.org)

**Advertising**

- Final Program advertisement
- *AAOMS Today* member magazine advertisement

Advertising Contact:

Bob Heiman  
RH Media, LLC  
11 Gainsboro Dr.  
West Berlin, NJ 08091  
856-673-4000 • [bob.rhmedia@comcast.net](mailto:bob.rhmedia@comcast.net)  
[AAOMS.org/media/advertising](http://AAOMS.org/media/advertising)

**Acceptance**

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**Exhibition Regulations**

The Exhibition Regulations governing exhibitors printed in the Exhibition Regulations document are hereby incorporated by reference and made a part hereof. All exhibitors and their representatives must abide by these regulations. Acceptance of exhibiting firms by AAOMS and assignment of booth space will be coordinated by the AAOMS Exhibition Manager. Verification of acceptance will be sent to the exhibitor. AAOMS will not be held liable for scientific context of descriptions provided by exhibiting firms.