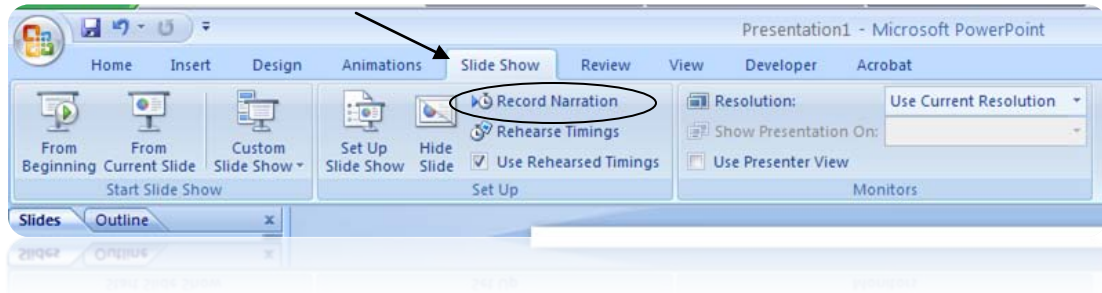
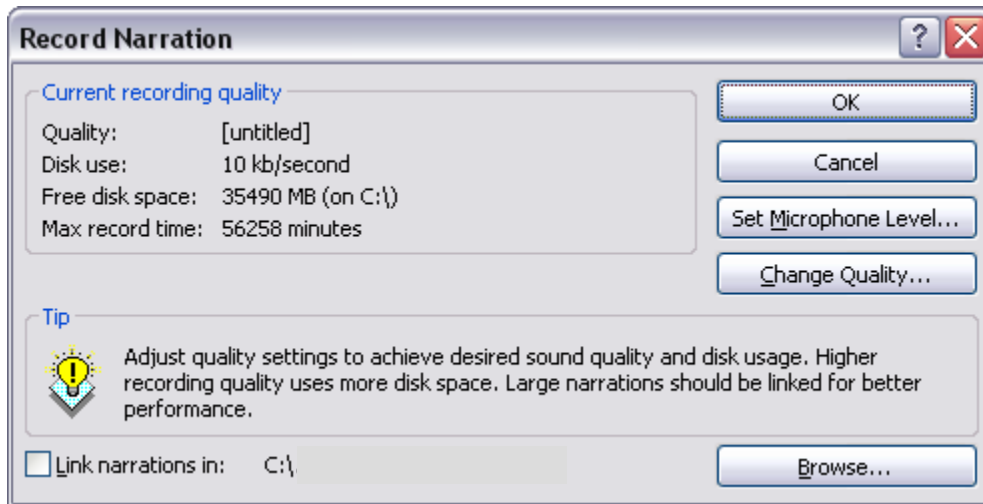


## How to record narration on a PowerPoint slide show PowerPoint 2007

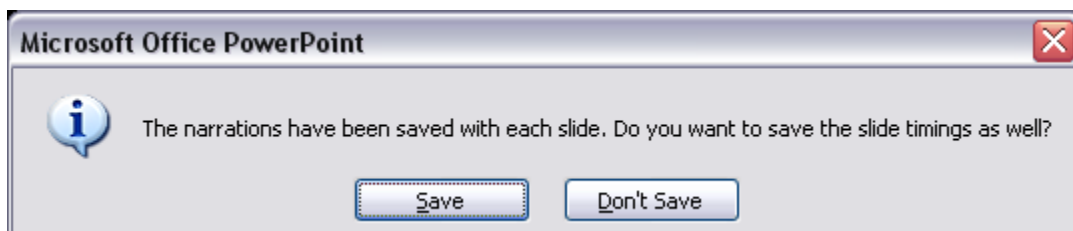
- 1) After creating your slide show (with/without transitions) go to the Slide Show ribbon



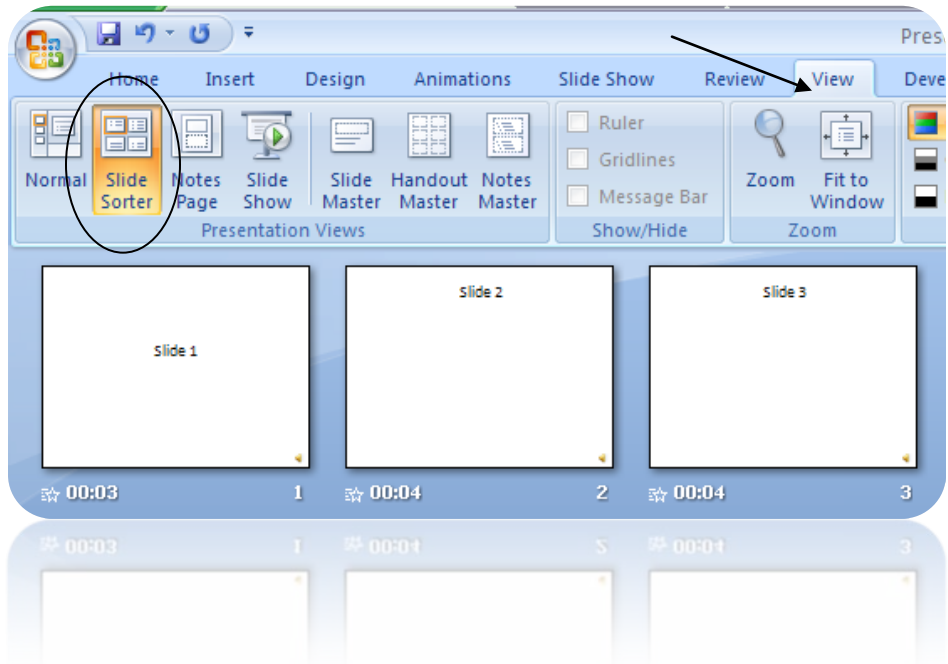
- 2) Click on the “Record Narration” option >> OK



- 3) When you press “OK,” your slide show will start. Speak your narration for that slide and advance when you are ready. Speak your narration for the subsequent slides. When you reach the end of your slide show, you will have the ability to save your narrations.



- 4) To confirm you have recorded your narrations properly, play back you slide show from the begging with your speakers turned on.
- 5)
- 6) You can also see the duration of each slide by going to the View ribbon >> slide sorter view



- 7) Notice the times at the bottom of the slide – that is the duration of both your narration AND the slide.